



30 April 2024

To: All Shareholders of MALAYSIA SMELTING CORPORATION BERHAD

## **FORTY-FIFTH ANNUAL GENERAL MEETING (“45TH AGM”)**

We are pleased to inform that the 45th AGM of Malaysia Smelting Corporation Berhad (“the Company”) will be held as follows:-

<b>Day &amp; Date :</b>	<b>Wednesday, 29 May 2024</b>
<b>Time :</b>	<b>11.00 a.m.</b>
<b>Venue :</b>	<b>Parry, Level 6 Le Meridian Kuala Lumpur 2 Jalan Stesen Sentral 50470 Kuala Lumpur Malaysia</b>

### **ENTITLEMENT TO ATTEND, PARTICIPATE, SPEAK AND VOTE**

A member of the Company entitled to attend, participate, speak and vote at the 45th AGM, is entitled to appoint not more than two(2) proxies to exercise all or any of his/her rights to attend, participate, speak and vote at the same AGM on his/her behalf.

The form of proxy or instrument appointing a proxy duly completed and the power of attorney or other authority, if any, under which it is signed or a notarially certified copy of that power or authority shall be deposited at the Company’s Share Registrar, Boardroom Share Registrars Sdn. Bhd. at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan not less than twenty-four (24) hours, i.e. latest by Tuesday, 28 May 2024 at 11.00 a.m., before the time appointed for holding the 45th AGM or any adjournment thereof.

### **REGISTRATION TO ATTEND THE 45TH AGM**

The Registration will commence at 9.30 a.m. at the entrance of the designated meeting room in Le Meridian Kuala Lumpur, 2 Jalan Stesen Sentral, Kuala Lumpur, Malaysia and will end at a time when the 45th AGM commences.

Please read the signage to ascertain the correct registration counter. Please present your original National Registration Identity Card (NRIC) or Passport at the registration counter for verification purposes. Kindly ensure the original NRIC or Passport is returned to you thereafter. No person will be allowed to register on behalf of another person with the NRIC or Passport of that other person.

An identification wristband will be provided to shareholders/proxy(ies) upon successful registration. No person will be allowed to enter the meeting hall without the identification wristband. There will be no replacement for the identification wristband in the event that it is lost or misplaced.

Please vacate the registration area immediately after registration and proceed to the meeting hall. The registration counter will handle only verification of identity and registration. If you have any enquiries, please proceed to the Help Desk.

## ISSUANCE OF DOCUMENTS BY ELECTRONIC MEANS

Pursuant to Paragraph 2.19B of Main Market Listing Requirements of Bursa Malaysia Securities Berhad and Clause 178 of the Company's Constitution, we wish to inform that no hard copies of Annual Report and its related documents will be sent to shareholders.

You may scan the QR Code below for the following documents which are also available for downloading from the Company's website at <https://www.msmelt.com/ir-annual-reports.php>

1. Annual Report 2023;
2. Corporate Governance Report 2023;
3. Notice of the 45th AGM;
4. Form of Proxy; and
5. Requisition Form for printed copy of Annual Report 2023.



You may request for a printed copy of the Annual Report 2023 by completing and submitting the Requisition Form to the Company via e-mail at [hasniza@msmelt.com](mailto:hasniza@msmelt.com) or facsimile transmission at 03-3102 3080. We will send it to you by ordinary post as soon as possible upon receipt of your request.

## DOOR GIFT/FOOD VOUCHER

There will be no distribution of voucher or door gift to shareholders/proxies who participate in the 45th AGM.

## NO RECORDING OR PHOTOGRAPHY

Unauthorised recording and photography are strictly prohibited at the 45th AGM.

## INQUIRY

Should you require any assistance on the above, please contact the following officers during office hours from 9.00 a.m. to 5.00 p.m. (Monday to Friday):

Synergy Professionals Group Sdn. Bhd.	Telephone No: (6017) 622 9303
	Email: <a href="mailto:spgsecretary@outlook.my">spgsecretary@outlook.my</a>
Boardroom Share Registrars Sdn. Bhd.	PIC Name: Zulkernaen Abdul Samad
	Telephone No: (603) 7890 4700
	Fax No: (603) 7890 4670
	Email: <a href="mailto:Zulkernaen.Samad@boardroomlimited.com">Zulkernaen.Samad@boardroomlimited.com</a>

<b>Number of Ordinary Shares Held</b>
<b>CDS Account No. of Holder</b>

**PROXY FORM**

I/We, \_\_\_\_\_ (full name of shareholder as per NRIC/Passport, in capital letters)

NRIC No./Passport No./Company No. \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_ (Full Address) being a member of MALAYSIA

SMELTING CORPORATION BERHAD hereby appoint \*Mr./Ms. \_\_\_\_\_

(NRIC No./Passport No.: \_\_\_\_\_ Contact No. \_\_\_\_\_ E-mail Address \_\_\_\_\_) of \_\_\_\_\_ or failing whom \*Mr./Ms.

\_\_\_\_\_ (NRIC No./Passport No.: \_\_\_\_\_ Contact No. \_\_\_\_\_

E-mail Address \_\_\_\_\_) of \_\_\_\_\_

or failing \*him/\*her, the Chairman of the Meeting as \*my/our \*proxy/proxies to attend and vote for \*me/us on \*my/our behalf at the Forty-Fifth ("45th") Annual General Meeting ("AGM") of the Company to be held at Parry, Level 6, Le Meridian Kuala Lumpur, 2 Jalan Stesen Sentral, 50470 Kuala Lumpur, Malaysia on Wednesday, 29 May 2024 at 11.00 a.m. and at any adjournment thereof.

My/our proxy/proxies is/are to vote as indicated below.

Resolutions	For	Against
1. To approve the payment of a Final Single-Tier Dividend of RM0.07 per share in respect of the financial year ended 31 December 2023.		
2. To approve the payment of additional Directors' Fees and Benefits of RM151,732.87 to Non-Executive Directors from 27 May 2023 until the AGM of the Company held in year 2024.		
3. To approve the payment of Directors' Fees and Benefits of up to RM885,000.00 from 30 May 2024 until the next AGM of the Company to be held in year 2025.		
4. To re-elect Dato' Roslina Binti Zainal who is retiring pursuant to Clause 102 of the Constitution of the Company.		
5. To re-elect Mr. Yap Seng Chong who is retiring pursuant to Clause 102 of the Constitution of the Company.		
6. To re-appoint Ernst & Young PLT as Auditors of the Company and to authorise the Directors to fix their remuneration.		
7. Authority to allot and issue shares pursuant to Section 75 and 76 of the Companies Act 2016.		

(Please indicate with an "X" in the appropriate box against the resolutions on how you wish your proxy to vote. The proxy is to vote on the resolutions set out in the Notice of Meeting as you have indicated. If no specific instruction as to voting is given, this form will be taken to authorise the proxy to vote at his/her discretion.)-

Dated this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Signature/Common Seal of Shareholder

For appointment of two proxies, percentage of shareholdings to be represented by the proxies is as follows:		
Name of Proxy	No. of Shares	Percentage
Proxy 1 :		
Proxy 2 :		
Total		100%

**Notes :**

- In respect of deposited securities, only members whose names appear on the Record of Depositors on 21 May 2024 (General Meeting Record of Depositors) shall be eligible to attend the meeting or appoint proxy(ies) to attend and/or vote on his behalf.
- A member entitled to attend, speak and vote at the meeting is entitled to appoint one or more proxies to attend, participate, speak and vote in his/her stead. A proxy may but need not be a member of the Company and there is no restriction as to the qualification of a proxy.
- Where a member appoints more than one (1) proxy, the appointment shall be invalid unless he/she specifies the proportions of his/her shareholdings to be represented by each proxy.
- Where a member is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account") as defined under the Securities Industry (Central Depositories) Act 1991, there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
- The instrument appointing a proxy and the power of attorney or other authority, if any, under which it is signed or a notorially certified copy of that power or authority shall be deposited with the Company's Share Registrar, Boardroom Share Registrars Sdn. Bhd. at 11th Floor, Menara Symphony, No. 5 Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia not less than twenty-four (24) hours before the time appointed for taking of the poll at the meeting or any adjournment thereof. Any notice of termination of person's authority to act as a proxy must be forwarded to the Company prior to the commencement of the AGM or Adjourned AGM.
- If the appointor is a corporation, the instrument appointing a proxy must be executed under its Common Seal or under the hand of its attorney.
- Pursuant to paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all resolutions set out in the Notice of AGM will be put to vote on poll.

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**BOARDROOM SHARE REGISTRARS SDN. BHD.**

**Registration No. 199601006647 (378993-D)**

11th Floor, Menara Symphony

No. 5 Jalan Prof. Khoo Kay Kim

Seksyen 13

46200 Petaling Jaya

Selangor Darul Ehsan

Malaysia

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